



ISWP Programme Manager

Background:

The World Health Organization (WHO) has estimated 80 million people (or 1% of the world's population) are likely to require a wheelchair to assist their mobility, with this number set to grow as the global population ages and other trends such as conflicts and natural disasters continue.

The International Society of Wheelchair Professionals (ISWP) was launched in February 2015 with a mission to serve as a global resource for wheelchair service standards and provision through advocacy, education, standards, evidence-based practice, innovation and a platform for information exchange. The vision is for wheelchair users and their families to have access to appropriate wheelchairs and services within an empowering and supportive environment.

ISWP will help to professionalize wheelchair services around the world, benefitting both wheelchair users and those who help them. This will be accomplished by promoting the World Health Organization (WHO) Guidelines on providing manual wheelchairs in less resourced settings, promoting training and research activities, improving wheelchair design and manufacturing, and coordinating services.

Initially funded through a multi-year USAID grant, the Society is operated remotely led by staff based in South Africa and India with support staff from the University of Pittsburgh's Department of Rehabilitation Science and Technology, USA.

For more information, visit www.iswp.org

Summary objective of the job

The International Society of Wheelchair Professionals (ISWP), a non-profit organization with seed-funding from the USAID, is seeking experienced candidates for a Programme Manager position. The location of this position is remote. This is a full-time effort position.



The Programme Manager will support the Executive Director and Board to develop and to implement ISWP's strategy to strengthen increased access to wheelchair provision and training globally. He/she will manage ISWP's targeted programmes/ projects and help to generate resources to support the sustainability of the organization. He/she will also support global level advocacy interventions to improve access to wheelchair services and equipment.

The Programme Manager will be one of two programme managers reporting to the Executive Director. As ISWP is still growing, the team's make-up and composition will change over time. The Programme Manager will support the development and implementation of ISWP interventions to support the priorities of ISWP.

Qualifications

Education

- Master's degree in Public Health/ Business Management/ International Development/ rehabilitation (such as physical therapy, occupational therapy, social sciences, psychology or nursing) or a related field is required.
- Undergraduate degree in health sciences combined with 7 years or more of relevant experience may be accepted in lieu of the advanced degree.

Experience

- Minimum of 5 years' experience working in the healthcare or international healthcare development sectors.
- Minimum of 3 years experience working as a Project/Programme Manager responsible for the implementation of the work.
- Demonstrated track record (More than 3 years) of developing mobilization activities and securing resources such as applying for grants with international donors, fundraising, organizing gala events or applying for Consultancy opportunities etc. within the healthcare sector.
- Experience in developing, executing and analyzing advocacy strategies to drive improvement in the health sector such as campaigns or activations.



- Experience of having worked with people with disabilities and understands their needs related to assistive technology.
- Knowledge of wheelchair/assistive technology provision and/or working with wheelchair products/assistive technology and/or services within an international development context is highly desired.
- Significant experience leading the development of high-quality deliverables, including presentations and written reports, including for donors is considered an asset.
- Well-developed interpersonal and cross-cultural communication skills
- Excellent verbal communication and written skills in English is required.
- Experience of working in a LMIC is desirable.
- International work experience is desired.
- Fluency in oral and written Spanish and/or French is desirable.

Job duties and responsibilities.

The position will report to ISWP's Executive Director. Responsibilities include, but are not limited to:

Together with the Executive Director, the Programme Manager will work on the below areas:

A. Strategy Development

- Support the development of and lead the implementation of a resource mobilization strategy, considering various income streams that will ensure the financial sustainability of ISWP.
- Support the development of and lead on an implementation strategy for advocacy of improved wheelchair provision and access globally.
- Support the development of ISWP's expansion into countries through the introduction of Chapters for strengthening in order to create an enabling environment for local inclusion.

B. Programme Management

- Develop and lead the programme of work on the introduction of membership dues and onboarding new registered members.
- Oversee the committees related to Governance and Nominating and Advocacy and Resource Mobilization.
- Support the Executive Director in a prioritization action plan process in the preparation of annual operational plans.
- Supported by expert input, lead the detailed scoping of interventions approved by the board.
- Oversee any new acquisitions through drafting of grants, requests for proposals, evaluations etc.
- Stay abreast of developments in the wheelchair sector to inform recommendations for future investment.

C. Partners and Stakeholder Management

- Maintain and develop new strategic partnerships (including organizations of persons with disabilities, national governments, UN and other multilateral agencies, bi- and multilateral donors, private funders, international NGOs, the private sectors such as manufacturers and suppliers of wheelchairs and products and technical experts)

D. Monitoring, Evaluation and Ongoing Learning

- Support monitoring, evaluation and learning mechanisms.
- Use information gained from technical reports to support development of the organization.

E. Miscellaneous

- Ensure all processes above remain aligned with the donor's processes.
- Provide the Executive Director and the team with regular updates on developments in the wheelchair sector and potential opportunities.



- Prepare talking points, presentations, and other material to support the Executive Director and Board.

ISWP is an equal opportunity employer. All applicants will be considered for the position without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran or disability status. People self-identifying as living with a disability are strongly encouraged to apply for this position.

How to apply?

Please share your resume and a 1-2 page supporting statement on how you meet the education and experience to info@wheelchairnetwork.net with the subject "Applying for ISWP Programme Manager" by **10:00 pm GMT/5:00 pm U.S. EST on Friday, February 16, 2024**. Any applications received after this deadline will not be accepted.