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ISWP Integration Subcommittee Tuesday, May 17, 2022 Meeting Minutes

The ISWP Integration Subcommittee met by conference call on Tuesday, May 17, 2022 from 10:00 a.m. to 11:00 a.m. U. S. Eastern Daylight Saving Time/14:00 to 15:00 GMT. This provides the meeting minutes.

Link to Meeting Recording: [Hyperlink to meeting recording](#). Action items with responsibilities are shown in bold/underline.

Next Meeting: Please complete [this doodle poll](#) for June 2022 call. No calls will be held in July and August 2022. **Subcommittee members** to determine best date/time for recurring calls beginning in September 2022.

Discussion:

1. **Welcome New Members:** The Subcommittee welcomed new members Jean Anne Zollars and Suzete Grandi. Jean Anne is a physical therapist from Albuquerque, New Mexico, who has worked internationally. Suzete is a PT, PhD in education and a professor at University Caxias do Sul. She met Amira and Lee in a conference in Argentina. She wants to participate since there not a lot of people from Brazil in our working groups; she wants to improve wheelchair services in Brazil.
2. **Approval of Previous Meeting Minutes:** There were no changes to the April 13, 2022 meeting minutes.
3. **New Evidence for ISWP Online Modules:** Integration SC representatives Amira Tawashy, Sara Munera and Krithika Kandavel presented four webinars outlining the new evidence for the ISWP online modules. On average, 20 participants from 8 countries attended each session. Recordings are available here on our [YouTube channel](#).

The next step is to update the modules in the online platform, which Sara Munera will lead. The work is expected to begin in August 2022 and take about 12 weeks to complete. The module updates are included in the ISWP costed extension budget and work plan which have been submitted to UNOPS for approval.

Lee Kirby said it will be important to be able to continue to update the modules on a regular basis moving forward.

Jean Ann Zollars asked how the information will be incorporated into the WHO training packages. Amira explained that we cannot change the WHO content, but ISWP can update its training modules to include the latest literature and evidence. Nancy explained that the ISWP team is keeping the ISWP/ISPO/WHO Global Wheelchair Standards co-authors informed of our work.

Jean Ann emphasized that terminology varies; it is important that even lay people understand and that the content can be translated easily.

Sara explained that participants currently download the original WHO materials and follow along in the online modules. One consideration is to create a supplemental guide for the ISWP modules so those who need or want to have the printed material can follow along while they are completing the online modules. Lee suggests retiring the WHO materials until WHO is able to update them.

Amira Tawashy, Krithika Kandavel, Sara Munera and Nancy Augustine to meet to draft a plan for the online modules through December 2022 which Amira will present at the June Integration Subcommittee call. Next steps could include:

- a. Review the draft ISWP/ISPO WHO Global Wheelchair Service standards and incorporate any relevant materials into the training modules, as appropriate.
- b. Develop a marketing plan for promoting the new modules.
- c. Establish short-term, mid-term and long-term goals for the modules to present to the new executive director for future funding consideration.

Subcommittee members are invited to provide examples of online training platforms they have used which could be considered for future versions. Lee Kirby mentioned the Wheelchair Skills training modules, which are updated a couple of times per year, are available online in a Word format which can be downloaded. There aren't many graphics; most visuals are in the form of videos which are hosted on a YouTube channel with links provided in the Word documents.

4. **Wheelchair Educators' Package (WEP):** The WEP Steering Committee reviewed WG members' comments on website content/layout and is working with the website developers to incorporate the changes. A University of Pittsburgh business school intern is developing a marketing plan for the launch. The plan is to announce the launch during the August 2022 WFOT conference.
5. **Academic Training Partners:** The 32nd meeting was held on May 4 with over 20 participants. Alba Polanco Vidal, Dominican Republic Government, and Mary Goldberg presented, "Dominican Republic Wheelchair Sector Policies and Practice: Successes, Challenges and Opportunities."

The next meeting will be on July 6, 9:00 a.m. U.S. Eastern Daylight Saving Time. Presenter will be Peter Njuguna Mwangi, orthopedic technologist at North-Rift Community Based Rehabilitation Centre, Kenya.

6. **ISWP Hybrid:** Dalhousie University students, Canada, and Latter-Day Saint trainees in Costa Rica and Ivory Coast are using the Basic hybrid modules.
7. **ISWP Update:** ISWP received 80 applications for the executive director position; applicants are from around the world with a variety of backgrounds. Executive search firm Prospectus is reviewing applications and will present recommended next steps and an updated timeline to ISWP. A five-member interview panel comprised of ISWP Founding Board members will interview candidates.

ISO published ISWP's international caster standard:
<https://www.iso.org/standard/77566.html>.

The Wheelchair Testing Centers Community of Practice met on May 11. Presenters were: Dean Mubaiwa, ShonaquipSE (South Africa), on the curb drop test; and James Watson and Bob Appleyard, Cranfield Impact Centre (UK), regarding the crash test. The group meets quarterly to discuss testing

best practices and to share information about establishing testing centers worldwide.

8. **Upcoming Projects:** Subcommittee agreed to continue to focus upcoming efforts on the updated online training modules, described in #3 above.
9. **WFOT Presentation:** The presentation, which will take place on Monday, August 29 between 8:30 am to 10:30 am Paris Time. will be a brief overview of the online module updates and feedback from the webinars. **Amira Tawashy** and **Krithika Kandavel** will share a draft with the Integration Subcommittee in June for comments before finalizing.
10. **French-Canadian Translation:** Paula Rushton submitted her response to reviewers. No further updates.
11. **Joint Position Paper:** The joint position paper has been published. [Link](#)

Next Meeting: June 2022, date/time to be determined.

Participants *(check mark indicates participation on call)*

	Sudakhar Govindasamy, Motivation India
✓	Suzete Grandi, University Caxias do Sul
	Praveen Khumar, Motivation
✓	Lee Kirby, Dalhousie University
	Teresa Plummer, Belmont University
✓	Paula Rushton, University of Montreal
✓	Samantha Shann, WFOT
✓	Amira Tawashy, Dalhousie University (Chair)
✓	Jean Anne Zollars, PT
	Mary Goldberg, University of Pittsburgh
✓	Sara Munera Orozco, University of Pittsburgh
✓	Krithika Kandavel, University of Pittsburgh
✓	Nancy Augustine, University of Pittsburgh

Prepared by: Nancy Augustine and Krithika Kandavel

Reviewed by: Amira Tawashy