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USAID'S HEALTH EVALUATION AND APPLIED RESEARCH DEVELOPMENT (HEARD) PROJECT

ISWP Integration Subcommittee Wednesday, February 10, 2021 Meeting Minutes

The ISWP Integration Subcommittee met by conference call on Wednesday, February 10, 2021 from 7:00 a.m. to 8:00 a.m. U. S. Eastern Standard Time/12:00 p.m. to 1:00 p.m. GMT. This provides the meeting minutes.

Link to Meeting Recording: [link](#). Action items with responsibilities are shown in bold/underline.

Next Meeting: Wednesday, March 10, 2021, 7:00 a.m. U.S. Eastern Standard Time/12:00 GMT.

Amira Tawashy to assign next sections of WSTP-Basic Reference Manual for Subcommittee's review.

Discussion:

1. **Approval of Previous Meeting Minutes:** January 13, 2021 meeting minutes were approved.
2. **Continued Review of the WHO WSTP-Basic Reference Manual:** Subcommittee members discussed each other's input on Sections a.8 through page 85.

Once the package review is complete, **Lee Kirby** to send an e-mail introduction to Amira Tawashy and Alicia Koontz, Pitt professor who is a member of the Wheelchair Skills Program Editorial Committee, requesting she review the transfer material and any other sections.

Lee commented that as far as wheelchair skills go, the more advanced skills go with the basic package (in the Transfers section) because those users do not require postural support. Amira agreed that transfer and mobility skills should be covered.

Several of the sketches will need to be modified. **ISWP team** to discuss options for finding an artist. Amira also feels the sketches need to reflect greater diversity; e.g., introduce a degree of shading in some sketches.

Amira to request **Subcommittee members** review the next 35 pages.

3. **Wheelchair Educators' Package:** The group is addressing feedback from January 2021 meetings with Educators' Package Development Team members. A website and orientation videos are in development. The goal is to have templates ready for External Review Working Group members.
4. **Academic Training Partners:** The 24th session took place on February 1 with a presentation from Novokuznetsk Scientific and Practical Centre for Medical and Social Expertise and Rehabilitation of Disabled, Russia, part of the ministry of labor and social protection. The next presentation will be in April 2021.
5. **Hybrid:** Maria Toro Hernandez is working on a trainers' module to accompany the online modules – Basic, ToT-Core, ToT-Basic, Managers, and Stakeholders. The goal is to complete a draft by February 28. Belmont University students completed the online modules and took the Basic test. Universidad CES students will be using the online modules this semester. Lee Kirby commented that the modules will need to be updated based on revisions to the training materials.

Lee inquired about the continued involvement of the Assessment Technical Committee, a group of subject matter experts who worked with Yohali Anhue Burrola-Mendez to review and revise the ISWP Basic test. The project was part of Yohali's dissertation. Mary Goldberg had sent an e-mail to the committee on January 10, 2021 with an update on the ISWP Basic test review, but Lee felt it would be important to close the loop with the group. **Krithika Kandavel** to work with Mary Goldberg to arrange a committee call.

6. **ISWP Central:** The ISWP separate entity work continues. The Founding Board is finalizing a job description for a new executive director position and will be undertaking a rebranding initiative. A Board Bylaws Subcommittee is reviewing the draft bylaws, tailoring the document to ISWP. The Change Management Team, comprised of David Constantine, Founding Board Chair; Silvana Contepomi, Founding Board Vice Chair; Eric Wunderlich, Founding Board Secretary-Treasurer; Jon Pearlman; Mary Goldberg; Nancy Augustine and Georges Lozano of AMCES, is addressing the logistics of moving the organization out of the university; e.g., corporate filings, staffing, and funding.
7. **Call for Abstracts:** These were not discussed on the call, but we wanted to make the Subcommittee aware of the following calls for abstracts:
 - African Regional OT Group (OTARG), August 23-26, 2021, Namibia: Due February 26, 2021 ([link](#)). Submission types: Paper, poster, workshop.
 - WFOT Congress, March 27-30, 2022, Paris, France: Due March 17, 2021 ([link](#)). Submission types: Orals and posters; Research Institute-3 minute thesis (PhD)

students only); and Pre-Congress workshops.

Participants (*check mark indicates participation on call*)

√	Sudakhar Govindasamy
	Praveen Kumar, Motivation
√	Lee Kirby, Dalhousie University
	Thais Pousada, Universidad de la Coruña
	Teresa Plummer, Belmont University
	Paula Rushton, University of Montreal
	Padmaja Kankipati, WHO and SMOI
	Samantha Shann, WFOT
√	Amira Tawashy, Dalhousie University (Chair)
	Mary Goldberg, University of Pittsburgh
√	Krithika Kandavel, University of Pittsburgh
√	Nancy Augustine, University of Pittsburgh

Prepared by: Nancy Augustine and Krithika Kandavel

Reviewed by: Amira Tawashy