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USAID'S HEALTH EVALUATION AND APPLIED RESEARCH DEVELOPMENT (HEARD) PROJECT

ISWP Integration Subcommittee Wednesday, June 9, 2021 Meeting Minutes

The ISWP Integration Subcommittee met by conference call on Wednesday, June 9, 2021 from 10:00 a.m. to 11:00 a.m. U. S. Eastern Daylight Saving Time/2:00 p.m.. to 3:00 p.m. GMT. This provides the meeting minutes.

Link to Meeting Recording: [link](#). Action items with responsibilities are shown in bold/underline.

Next Meeting: Wednesday, July 14, 2021. *Note new time for July meeting:* 10:00 a.m. U.S. Eastern Daylight Saving Time/2:00 pm GMT.

Discussion:

1. **Approval of Previous Meeting Minutes:** There were no changes to the May 12, 2021 meeting minutes.
2. **Upcoming papers:**
 - a. **French-Candian Translation & Adaptaion of the ISWP Wheelchair Service Provision Basic Test:** Paula submitted the paper.
 - b. **Joint Position Paper:** Mary provided an update that the team continues to work on it weekly and idenfited a method that works for this paper, rapid review. Sara made a suggestion to identify current initiatives through social media and have established a systematic process for searching the social media sites of each of the four organizations using the same search terms that we used for the other grey literature. Mary hopes to have a new draft that she might be able to circulate it before the July 14 meeting and hopes to submit the paper in the next couple of months.
3. **Wheelchair Educators' Package:** Paula updated that the website development moved on to the next phase as the team received a new scope of work. That will move us from our prototypes and our wire frames, to the actual functional website. According to the deadline, it will be ready for internal and external review early August. And, in the meantime, we still have different working groups engaged in different activities. Advocacy WG still working on testimonials, the Scoping Review Working Group is working on the results paper, they have a meeting on 6/16. Online module from the Planning and Course Development Working Group, PAR WG is

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continuing to finalize the internal and external review processes and documents. We now have two summer students helping us again this summer and they started beginning of May and will be with us until end of August.

4. **ISWP Academic Training Partners:** Mare B. Abou Saab, Head of Technical Aids Unit – SESOBEL, Leabon presented on Friday, May 21st between 9:00 am - 10:00 am U.S. EST, the lessons learned document was then shared with the group. [Link](#).

ISWP has lined up the following presentations for the upcoming months.

Academic Training Partner	Date/Time
Sandra Velasco from Universidad El Rosario, Colombia	Monday, July 19 th between 9:00 am – 10:00 am U.S. EST
Els Moris, lecturer at Thomas More University of Applied Sciences, Belgium	Thursday, August 26 th between 8:00 am – 9:00 am U.S. EST
Juliana Velasquez from Universidad EIA , Colombia	Wednesday, September 15 th between 9:00 am – 10:00 am U.S. EST

5. **ISWP Update:** ISWP is continuing to work on the rollout of the separate entity. Currently, we are funded through September and we are awaiting some additional funding from USAID that would help to support some of the separate entity activities that were not funded in our current budget.

The product testing has resumed at the University of Pittsburgh, so the group is doing caster testing and rolling resistance testing.

We have launched a wheelchairs testing centers community of practice, there is a section of our website, now that lists about 18 testing centers around the world. We have a series of training webinars that Sarah Munera is leading, more information [here](#).

6. **Continued Review of the WHO WSTP-Basic Reference Manual – Next steps:**

The groups discussed about making changes directly in the ISWP online modules but Krithika and Sara explained the difficulties in doing so. There were discussions on the best options to publish the revised reference manual. Amira is concerned about editing directly in the WHO WSTP reference manual because of copyright issues. Mary commented that as long as we include a summary of the changes outlined then we should be good, she also added that ISWP won't be in a position to publish it widely for the copyrights issue.

Amira suggested to revise the document and reorder the sections, the group agreed. Mary suggested an addendum document that doesn't include original WHO verbiage.

In summary, the next steps are:

- **Amira** to go through each chapter and reorder them based on feedback.
- **Subcommittee members** to review the updated order and provide feedback.
- **Assigned contact person** to reach out to Subject Matter Experts and give them a heads-up about the tasks.

People we need to contact	Contact person	Complete?
Sharon <u>Sonenblum</u> (PIs)	Mary	Yes
Michelle Lange (seating)	Mary	
Cher Smith (seating)	Amira	
Alicia Koontz (transfers)	Lee	
Karen <u>Rispin</u> (components)	<u>Krithika</u>	
Kylie Shay/Rachel Cohen (standards)	Mary	
Jon Pearlman	Nancy/Mary	

- **Subcommittee members** to discuss in the next meeting if the information in the document is sufficient for the Subject Matter Experts to review.

For the group's reference, there are two versions of the reference manual:

- [Comments from members with their names](#)
- [Comments from members will appear as anonymous](#)

Participants (check mark indicates participation on call)

	Sudakhar Govindasamy
	Praveen Khumar, Motivation
√	Lee Kirby, Dalhousie University
	Thais Pousada, Universidad de la Coruña
	Teresa Plummer, Belmont University
√	Paula Rushton, University of Montreal
	Padmaja Kankipati, WHO and SMOI
√	Samantha Shann, WFOT
√	Amira Tawashy, Dalhousie University (Chair)
√	Mary Goldberg, University of Pittsburgh
√	Sara Munera Orozco, University of Pittsburgh
√	Krithika Kandavel, University of Pittsburgh
√	Nancy Augustine, University of Pittsburgh

Prepared by: Krithika Kandavel

Reviewed by: Amira Tawashy