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## USAID’S HEALTH EVALUATION AND APPLIED RESEARCH DEVELOPMENT (HEARD) PROJECT

### ISWP Integration Subcommittee Wednesday, July 14, 2021 Meeting Minutes

The ISWP Integration Subcommittee met by conference call on Wednesday, July 14, 2021 from 7:00 a.m. to 8:00 a.m. U. S. Eastern Daylight Saving Time/11:00 a.m. to 12:00 p.m. GMT. This provides the meeting minutes.

**Link to Meeting Recording:** (not available). Action items with responsibilities are shown in bold/underline.

**Next Meeting:** Wednesday, August 11, 2021, 10:00 a.m. U.S. Eastern Daylight Saving Time/ 2:00 p.m. GMT.

#### Discussion:

- **Approval of Previous Meeting Minutes:** There were no changes to the June 9, 2021 meeting minutes.
- **WHO Basic Manual Review:** Amira Tawashy reviewed progress on the manual review and summarized changes to be made, which include revisions to core content and drawings and inclusion of peer-reviewed literature.

Amira presented proposed tasks (see below) and requested Subcommittee members’ assistance to help lead the completion with the support of Subject Matter Experts (SMEs). The Subcommittee member would lead a meeting, if the subject matter expert requests, to review the requested input and make modifications. Other Subcommittee members are invited to attend as they would like. Amira has some key questions which can be used as thought starters during the conversations.

	Modules/Sections	WHO Steps	Content	ISC Lead	SME
1					
2					
3	Intro	N/A	Overview, Pressure Injuries	PR	Sharon Sonenblum
4	1	1,2	Referral/appointment, Assessment	SM	Kelly Waugh
5	2	3,4	Prescription, Funding	AT	Karen Rispin (wheelchair components)
6	3	5,6	Preparation, Fitting	AT	Cher Smith and Michelle Lange
7	4	7,8	Skills, Maintenance	LK	Alicia Koontz (transfers)
8	FAQ's/Extraneous	N/A			
9					
10	Collate findings			AT	

Amira envisions adding resources at the end of each module. Subject matter experts will be invited to contribute resources.

The RESNA position paper on wheelchair seating is being revised. Subcommittee to consider inviting Mary Shea who is leading that effort, to provide input on the manual revisions. Paula Rushton suggested inviting subject matter experts who are working on the WFOT position paper on wheelchair service provision, which Hassan Sarsak is leading.

**Krithika** and **Amira** to draft an e-mail which Subcommittee members can send to SMEs.

Amira also presented the following proposed timeline.

Task	Time Line						Party Responsible
	July	August	Sept	Oct	Nov	Dec	
Modules ready for Subject Matter Experts (SME)							AT
SME complete review (+/- meeting with ISC member)							Various ISC members
Collate responses and send to AT							Various ISC members
Prepare and present findings to ISC (Sept 8 meeting)							AT, KK, NA
Meet with Rachel, Kylie, and Mary							
Incorporate modifications							Various ISC members
Feedback from committee							All
Final review (Nov 10 meeting)							All
Launch							Krithika!!

3. **Wheelchair Educators’ Package:** The Steering Committee continues to collaborate with the website developer to create the site. The project is on track to have the website ready on August 8. Upcoming milestones:

- August 9-20: Internal review. About half of development team is participating.
- August 23-Sept. 17: External review.

Two Working Groups are active: The Participatory Action Research (PAR) Working Group is developing processes and forms for internal/external reviews and planning for the data analysis. The Scoping Review Working Group is preparing a results paper; goal is to submit by August 27.

Other Working Groups are on pause during summer (Advocacy, Planning/Course Development and Implementation/Improvement) since content they developed is being added to site. The Pilot Sites Working Group is on pause until October, when the internal and external reviews are complete. Pilots are scheduled to take place January-June 2022.

A presentation on the Wheelchair Educators’ Package will be made at the International Seating Symposium (ISS) in October.

Regarding publications, one scoping review paper has been published, and one is in development. Other publications planned: PAR methods and results and WEP development.

- **Academic Training Partners:** The 26<sup>th</sup> meeting of the training partners was on Monday, July 19, 9:00 a.m. U.S. Eastern Daylight Saving Time/1:00 p.m. GMT. Sandra VEelasco Universidad Rosario, Colombia presented. Sara Munera Orozco did a live translation from Spanish to English. [Link to the recording.](#)
- **ISWP Central Update:** ISWP submitted a work plan to UNOPS for continued support for ISWP beginning October 1 and submitted a revised plan based on UNOPS’ and USAID’s feedback. The Bylaws Subcommittee, comprised of 6 Founding Board members, is reviewing a draft Policies and Procedures Manual. The Founding Board will meet on August 9.
- **Publications:**
  - a. The French-Canadian translation paper was not accepted. Co-authors will consider submitting to Disability and Rehab AT. Paula has published other translation papers there. The University of Montreal summer intern will help to reformat for submission.
  - b. Work continues on the joint position paper. The team received feedback on including more information on recent initiatives, with social media being a way to source the content. Goal is to finalize a draft this summer.
  - c. Lee Kirby reported that a paper based on the wheelchair skills training global survey was submitted for publication last week. The paper covered 309 responses from 35 countries in all 6 regions of world.

**Participants** *(check mark indicates participation on call)*

√	Ilse Caballeros, Free Wheelchair Mission
	Sudakhar Govindasamy, Motivation India
	Praveen Khumar, Motivation India
√	Lee Kirby, Dalhousie University
	Thais Pousada, Universidad de la Coruña
	Teresa Plummer, Belmont University
√	Paula Rushton, University of Montreal
	Padmaja Kankipati, WHO and SMOI

	Samantha Shann, WFOT
√	Amira Tawashy, Dalhousie University (Chair)
√	Mary Goldberg, University of Pittsburgh
√	Sara Munera Orozco, University of Pittsburgh
√	Krithika Kandavel, University of Pittsburgh
√	Nancy Augustine, University of Pittsburgh

Prepared by: Nancy Augustine and Krithika Kandavel

Reviewed by: Amira Tawashy