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## USAID’S HEALTH EVALUATION AND APPLIED RESEARCH DEVELOPMENT (HEARD) PROJECT

### ISWP Integration Subcommittee Wednesday, September 1, 2021 Meeting Minutes

The ISWP Integration Subcommittee met by conference call on Wednesday, September 1, 2021 from 10:00 a.m. to 11:00 a.m. U. S. Eastern Daylight Saving Time/2:00 p.m. to 3:00 p.m. GMT. This provides the meeting minutes.

**Link to Meeting Recording:** [link](#). Action items with responsibilities are shown in bold/underline.

**Next Meeting:** Wednesday, October 13, 2021, 10:00 a.m. U.S. Eastern Daylight Saving Time/ 1:00 p.m. GMT. Please confirm.

#### Discussion:

- Approval of Previous Meeting Minutes:** There were no changes to the July 14, 2021 meeting minutes.
- Feedback -- WHO Basic Reference Manual for Participants:** Amira reviewed the status of subject matter experts’ review of selected sections. Some experts will provide their comments by September 30.

	Modules/Sections	WHO Steps	Content	ISC Lead	SME
1	Intro	N/A	Overview, Pressure Injuries	PR	Sharon Sonenblum
2	1	1,2	Referral/appointment, Assessment	SM	Kelly Waugh
3	2	3,4	Prescription, Funding	AT	Karen Rispin (wheelchair components)
4	3	5,6	Preparation, Fitting	AT	Cher Smith and Michelle Lange
5	4	7,8	Skills, Maintenance	LK	Alicia Koontz (transfers)
6	FAQ's/Extraneous	N/A			
7					
8	Collate findings			AT	

Highlights of feedback provided to date:

*Kelly and Jean Anne:* They provided feedback on sitting posture, which appears to be the best way of presenting it today, and wondered how we would present the information; the information would be beneficial in many chapters, including sitting posture, which needs the most revision based on feedback.

They suggested considering the audience for the manual and being careful with vocabulary. In some places, layman's terms are used; in others, medical terms. Amira and the subject matter experts suggest using both. Kelly and Jean Anne also suggested talking with Sarah Frost, who helped to develop the WHO Guidelines.

Barb Crane and a team received a Craig Neilson Foundation grant to develop training modules, and the Integration Subcommittee initiative appears to be a duplicate effort. CEUs are available for the approximately ten-hour course based on the successful completion of a quiz. It is a free resource, developed in StoryLine, but requires a user account to access. There are 10 modules based on the WHO Basic and Intermediate training packages. Sara thinks the sitting module is more intermediate than basic. Modules 4-6 describe hands-on assessment and evaluation. It includes some intermediate information (user assessment, prescription and funding/ordering). The last section is based on U.S. documentation, appropriate for the U.S. context. The major difference is the part related to measurements – linear and angular.

Amira commented that the modules are presented more like a course than directly related to the WHO 8-steps; she thinks the sitting posture is especially useful, with the other steps better presented by ISWP.

Next steps:

- Acknowledge the work Barb Crane and group have done, value it brings and how it will be acknowledged and incorporated in the ISWP work.
  - Show similarities and differences between our modules and theirs. (We are keeping our modules to be aligned with how WHO has presented the 8-steps and terminology.) Explain that we are focused on the basic level and link to their course for particular intermediate content that is related and pertinent.
  - If we want to continue to offer this as a resource, especially to those who want to be certified, it is best to keep it in one place without too much linking to another platform.
  - Work to ensure the linkage to outside resources is done in consistently so the learner can see the information/links consistently.
3. **Document Format:** Amira invited the group's input on how the new information will be incorporated; currently, it is in a Google document with comments/suggestions.

Krithika said it is possible to modify the existing online modules (including illustrations), but it is time consuming in StoryLine, and the group will need to find someone to do the illustrations. Krithika recommends doing a PDF version first then converting into the online modules later.

Sara offered to review the content to be sure both layman's and medical terms are included; unfortunately, it is not a find and replace exercise.

Sara said the WHO ToT has a corrections section which the trainer is asked to update when the person delivers the course. Additional considerations:

- Develop assignments for the learner, such as a set of mini-modules per step with the updates which are presented in a PDF. It also could be the PDF.
- Create videos; e.g., before you go to Step 2, listen to the 2021 update (with additional resources).
- Add an introduction explaining the process for the updates.

**Amira Tawashy** and **Sara Munera Orozco** to review the changes and consider how they can be presented most efficiently without making major changes to the modules. They will complete one module to get a sense of how long it takes to update and other factors to consider.

4. **Wheelchair Educators' Package:** Two-week internal review is complete; team is analyzing the data. Some minor changes have been implemented to prepare for external review, which started on August 30 and will take one month.
5. **Academic Training Partners:** The 27<sup>th</sup> meeting took place on August 26 with a presentation by Els Morris, Thomas More University, Belgium. The 28<sup>th</sup> meeting held on September 15, 9:00 a.m. U.S. Eastern. Juliana Velasquez, Universidad EIA, Colombia, presented in Spanish. Sara Munera Orozco translated in real time.
6. **Publications:**
  - a. **Paula Rushton** is resubmitting the French-Canadian translation to Disability and Rehabilitation: Assistive Technology by Friday, September 3.
  - b. The position paper is in final review; Paula Rushton, Lee Kirby and Jon Pearlman have provided edits. **Mary Goldberg** will incorporate over the next week and submit.
7. **ISWP Update:** The Change Management Team (David Constantine, Silvana Cotemponi, Eric Wunderlich, Jon Pearlman and Mary Goldberg) is reviewing proposals for an executive search firm to be retained to hire the new executive director. The Change Management Team will make a recommendation to the ISWP Founding Board during its October 11 call. We anticipate the new director will be on board in early 2022.

ISWP's current grant with URC/USAID ends on September 30, 2021. We are requesting a

no-cost extension, October 1, 2021-September 30, 2022, for additional time to complete the Wheelchair Educators' Package and the global Wheelchair Service Standards (WSS). The WSS is being developed in collaboration with ISPO and WHO.

ISWP also submitted a short-term funding request to UNOPS/USAID for September 1, 2021-March 31, 2022 to cover activities related to the separate entity and to support the new executive director when he/she is hired.

**8. Conferences:**

- a. The Oceania Seating Symposium (OSS) is rescheduled to April 2022.
- b. The Integration Subcommittee's abstract for a ten-minute oral presentation was accepted to WFOT, Paris, in March 2022. Amira will be in London at the end of March and can attend WFOT in person. Mary also had something accepted to the conference and will monitor based on COVID.

Mary thinks the presentations could be similar with some different activities.

**Participants** *(check mark indicates participation on call)*

√	Ilse Caballeros, Free Wheelchair Mission
	Sudakhar Govindasamy, Motivation India
	Praveen Khumar, Motivation India
√	Lee Kirby, Dalhousie University
	Thais Pousada, Universidad de la Coruña
	Teresa Plummer, Belmont University
√	Paula Rushton, University of Montreal
	Padmaja Kankipati, WHO and SMOI
	Samantha Shann, WFOT
√	Amira Tawashy, Dalhousie University (Chair)
√	Mary Goldberg, University of Pittsburgh
√	Sara Munera Orozco, University of Pittsburgh
√	Krithika Kandavel, University of Pittsburgh
√	Nancy Augustine, University of Pittsburgh

Prepared by: Nancy Augustine and Krithika Kandavel

Reviewed by: Amira Tawashy