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ISWP Integration Subcommittee Wednesday, January 13, 2021 Meeting Minutes

The ISWP Integration Subcommittee met by conference call on Wednesday, January 13, 2021 from 7:00 a.m. to 8:00 a.m. U. S. Eastern Standard Time/12:00 p.m. to 1:00 p.m. GMT. This provides the meeting minutes.

Link to Meeting Recording: [link](#). Action items with responsibilities are shown in bold/underline.

Next Meeting: Wednesday, February 10, 2021, 7:00 a.m. U.S. Eastern Standard Time/12:00 GMT.

Amira Tawashy to assign next sections of WSTP-Basic Reference Manual for Subcommittee's review.

Discussion:

1. **Approval of Previous Meeting Minutes:** December 9, 2020 meeting minutes were approved. The Subcommittee double checked the terms to be used during the review and agreed to decide how to present optional material once the review is complete.
2. **Continued Review of the WHO WSTP-Basic Reference Manual:** Subcommittee members discussed each other's input on Sections a.4 through a.6.
 - a. **Wheelchair skills:** Subcommittee to determine at a later time whether WC skills training should be included in the assessment section.

Lee suggested grouping things, such as mobility skills, in one area: What you need to know and what you should be able to do.

Maria suggested including a statement at the beginning of the package, informing the reader that in some cases, it is appropriate to refer to the Intermediate training package.

- b. **Repackaging the materials:** Amira commented that during the review, the knowledge and practical sections often result in looking at things twice. Repackaging the material also could help with reorganizing the ISWP online

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modules. Mary suggests breaking into as many discrete pieces as possible so an instructor can assign several modules at a time. Perhaps align with competencies and task/skill versus the step.

Lee reminded attendees that the group is creating an ISWP package that includes WHO and other materials. He feels we should be free to restructure so it is educationally sound and can be used in a variety of ways; e.g., five-day in person, five-day online or in hybrid fashion. Content that fits together should be packaged together; e.g., Chapter 3 is on Pressure Injury. Distinguish between knowledge and skills and educational approach to accomplish. Mary envisions graphics that show what steps the task/skill aligns with since there are several which overlap the WHO steps; this would be helpful for those who know the WHO WSTP flow and are used to training in that way.

c. **Checklist:** The group will keep a checklist of items which need further review by experts or the group. Current items:

- Pressure injuries: At the appropriate time, **Mary Goldberg** to schedule a call with Sharon Sonenblum and Steve Sprigle to invite their review of the package, given their expertise in pressure injuries.
- Terminology and Resources: Kelly Wahl and Peter Axelson could provide input. (Peter represents US on ISO and heads RESNA/ANSI national body.)

d. **Tabled Items:** Paula suggested creating a list of items that are tabled for consideration later. Current items:

- Flow/contents by section; e.g., does transfer go into wheelchair skills
- Pictures
- Some things not discussed in details; e.g., wheelchair skills mentioned as well as covered in a separate section.
- Whether wheelchair skills should be covered in the Assessment section.
- Best way to present optional material.

3. **Educators' Package:** The Educators' Package Development Group will meet on Wednesday, January 20 and Thursday, January 28 to review progress to date. A design firm has been selected for the website and marketing materials. A scoping review paper has been published ([link](#)). The external review is shifting from March to April 2021.

4. **Academic Training Partners:** The 24th Academic Training Partners call is scheduled for Monday, February 1, 7:00 am – 8:00 am U.S. EST (*Calculate your time zone [here](#)*). Vera Lyakhovetskaya (head of the department of the medical and social rehabilitation, physiotherapy and remedial gymnastics) from Federal State Budgetary Institution "Novokuznetsk Scientific and Practical Centre for Medical and Social Expertise and Rehabilitation of Disabled Persons", Ministry of Labour and Social Protection of the Russian Federation will be presenting.
5. **Wheelchair Skills Program:** Dalhousie University recently held its annual Wheelchair Skills program course online in light of the pandemic. The six-week program included reading and video assignments, followed by a one-hour Zoom meeting where Cher Smith and Lee Kirby demonstrated wheelchair skills in the Dalhousie lab. About 25 individuals participated and felt the session was worthwhile.
6. **Hybrid Training:** The ISWP Basic online modules were used for a Basic Training in the Dominican Republic, sponsored by CONADIS and PAHO. Twenty participants used the online modules then participated in a five-day in-person session (with COVID protocols). Ten participants from the Basic training are currently taking the online Training of Trainers-Basic course; they completed the online modules last week and are doing the in-person training this week. Silvana Contepomi and Sara Munera Orozco are trainers.

A Basic training in Ecuador was completed recently with twenty participants. ISWP supported a volunteer trainer who led the program.

The ISWP team is developing a trainers' manual to accompany the online modules.

7. **Assessment Technical Committee—ISWP Basic Test:** The University of Pittsburgh Data Center will be doing a factor analysis to cross-check the new and old ISWP Basic Test questions and appropriate domains. The work will begin in late January 2021 and be completed in late February. **Mary Goldberg** to inform the Assessment Technical Committee and the ISWP Change Management Team.
8. **Call for Abstracts:** Calls are open for the following conferences:
 - African Regional OT Group (OTARG), August 23-26, 2021, Namibia: Due February 26, 2021 ([link](#)). Submission types: Paper, poster, workshop.
 - WFOT Congress, March 27-30, 2022, Paris, France: Due March 17, 2021 ([link](#)). Submission types: Orals and posters; Research Institute-3 minute thesis (PhD students only); and Pre-Congress workshops.
9. **ISWP Central Update:** The ISWP Advisory Board and Forming Committee nominated members for the new ISWP Founding Board to continue the work to establish ISWP as a separate entity. The thirteen-member Founding Board is comprised of a cross-section

of sector stakeholders. Founding Board members voted for the following officers: David Constantine, chair; Silvana Contepomi, vice chair; and Eric Wunderlich, secretary-treasurer.

A seven-member Bylaws Subcommittee was established to review draft bylaws which consulting firm AMCES developed. Subcommittee members also serve on the Founding Board.

A Change Management Team, comprised of the Founding Board officers, ISWP staff and AMCES, will be working through logistics, including developing a CEO job description for the Board’s review and approval. Timeline for issuing the job description is to be determined.

ISWP is collaborating with WHO and ISPO to develop the Wheelchair Standards. ISWP nominated Rachel Cowan, PhD, University of Alabama-Birmingham, to be one of the two co-authors. Kylie Shae is the other co-author.

Participants *(check mark indicates participation on call)*

	Alia Alghwiri, University of Jordan
	Hasan Alkhalwaldeh, University of Jordan
	Gail Freidhoff-Bohman aka Cookie, AT-Retired
	Ilse Caballeros, Free Wheelchair Mission
	Barbara Crane, Plymouth State University
	Rosy Dorman, Motivation
	Karen Fung, University of Montreal
	Ritu Ghosh, Mobility India
	Sudakhar Govindasamy
	Michelle Hollier, UCPRUK
	Praveen Khumar, Motivation
√	Lee Kirby, Dalhousie University
	Kylie Mines, Motivation Australia
	Thais Pousada, Universidad de la Coruña
	Uta Prehl, Humanity & Inclusion
	Teresa Plummer, Belmont University
√	Paula Rushton, University of Montreal
	Hassan Sarak, University of Jordan
	Nicky Seymour
√	Samantha Shann, WFOT
	Traci Swartz, Emory University

	Catherine Sykes
√	Amira Tawashy, Dalhousie University (Chair)
	Vanessa Weisner-Luna, Escuela Colombiana de Rehabilitacion
	Hanan, University of Jordan
	Yohali Anhue Burrola Mendez, University of Montreal
	Jon Pearlman, University of Pittsburgh
√	Mary Goldberg, University of Pittsburgh
√	Maria Toro Hernandez, University of Pittsburgh
	Krithika Kandavel, University of Pittsburgh
	Megan D’Innocenzo, University of Pittsburgh
√	Nancy Augustine, University of Pittsburgh

Prepared by: Nancy Augustine

Reviewed by: Amira Tawashy