



ISWP Professional Standards Board (PSB) January 15, 2020 Meeting Recap

The ISWP Professional Standards Board (PSB) met by conference call on Wednesday, January 15, 2019 from 9:30 a.m. to 10:30 a.m. U. S. Eastern Daylight Savings Time. This provides a recap.

Link to Meeting Recording: <https://iswp.adobeconnect.com/p1ptvnjz3hqe/>

Next Meeting: Please select your preferred timing for the March 2020 meeting here: <https://doodle.com/poll/4apd69cbsr6rrrqt>

Discussion: Action items are shown in bold/underline.

1. **Approval of October 29 Minutes:** Approved.
2. **Approval of Agenda:** Approved.
3. **Number of certified providers:** There currently are 59 certified providers from 20 countries. English pilot participants will go through the re-certification process in 2020.
4. **Website:** We are seeing pretty steady traffic to the Certification section of the website (wheelchairnetwork.org). Updated fees are on the website, as are Spanish and French versions of the certification. A volunteer is reviewing content for a Portuguese version of the certification, which will be uploaded when complete.
5. **Certification Policy of Conflict Countries:** Mary presented results of the PSB survey. Of three who responded, two responded yes with recommendations; 1 responded yes. Comments: Review and criteria to waive fees on regular basis considering the condition for the fee waiver may change. Venezuela is missing. Consider discount on case-by-case basis. If we only consider low-income countries, we are overlooking poor people in high-income countries. PICK UP REST OF COMMENTS.

Based on this feedback, Mary proposed that the PSB waive fees on a case-by-case basis. Requesters would submit an application to ISWP, which would provide: Number of people, country, organization and reason for request. ISWP reviews the application, follows up with the requester with questions/requests for clarification then sends to PSB. The application would be e-mailed to PSB members if a meeting is not scheduled to expedite the process, or discussed during the next regular meeting if the meeting is scheduled soon. ISWP notifies the organization once a majority of PSB members responds. The goal is to turn around requests within 6 weeks.

The PSB did not decide on waiving the requirement for the 20 ICRC trainees. ISWP has

not completed developing a paper-based process yet. Mary feels that having a group that large certified in Ethiopia would be important. Since this is the first request, and we have not finalized the paper-based approach yet, Mary recommended providing a complete waiver of fees for the electronic process and see how many can complete that way. Then, test the paper-based process. Krithika to ask Robertangelo whether all 20 people are in the same financial situation and not able to pay. Based on Robertangelo's response, Krithika to draft a note to the PSB recommending this approach.

6. **Re-certification Requirements:** Of three PSB members who responded to the survey regarding the recertification requirements -- the supervisor letter, two responded yes with recommendations; one responded yes. Comments: Letter seems to limit to working with patients hands on. Include a third paragraph about the number of years of experience and hands-on work with clients. If the information in the supervisor's letter is vague, we will request a certificate and examples of how the training related to each of the WHO 8 steps. If a student applies, the supervisor's letter would come from the instructor. Sample letters will be available on the website. (This paragraph needs work.)

Mary presented a matrix describing the certification and re-certification processes. The matrix is in the meeting presentation which is included with as part of this recap.

ISWP is considering encouraging service providers to use the ISWP Minimum Uniform Dataset in their client evaluations to improve their clinical practice and to build the ISWP data repository.

7. **Certification Partners:** Loh Medical is piloting the certification in Spanish with 6 staff. Through the University of Montreal, Motion Composites will sponsor 14 University of Montreal OT students to take the certification in French in spring 2020. 11 clinicians who trained at SESOBEL, Lebanon, in partnership with IRCR, are completing the process. A meeting is planned with Free Wheelchair Mission (FWM) to discuss how the organization's training programs align with WHO training and how FWM can adopt the certification.
8. **Marketing Plan:** ISWP is launching a social media campaign in English, Spanish and French to promote the certification. Targeted countries are based on Basic test takers and locations where trainings took place previously. Target countries include India, Canada, Myanmar, Kenya, Indonesia, South Africa, Philippines, Nigeria, Tanzania, Malawi, Uganda, Argentina, Colombia, Mexico, Honduras, Costa Rica, Guatemala, Nicaragua, Togo, France, Niger, Quebec province of Canada, and New Brunswick province of Canada. Patience suggested adding Malawi, Uganda and Tanzania due to Motivation training which occurred there.
9. **PSB Composition:** Two vacancies exist on the PSB. An end-user and a representative from Motion Composites have been invited. Perry Loh, Patience Mutiti, and Paula Rushton confirmed their continued participation through December 2020.

Participants (check mark indicates participation on call)

	Robertangelo Ciccone, ICRC
	Rosemary Joan Gowran, University of Limerick
	Perry Loh, Loh Medical
✓	Patience Mutiti, Motivation
✓	Paula Rushton, University of Montreal
	CJ Stanfill, Pencils of Promise
✓	Mary Goldberg, ISWP
✓	Krithika Kandavel, ISWP
✓	Maria Toro, ISWP
✓	Nancy Augustine, ISWP

Prepared by: Nancy Augustine and Krithika Kandavel